

SUFFOLK COUNTY BOARD OF ETHICS
Minutes of Public Meeting Held on
October 3, 2018
In the Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Eric A. Kopp, Linda Spahr, Dennis O'Doherty, Anthony Parlatore, and David Bekofsky. *Staff present:* Samantha Segal, Executive Director, Darlene Mohlmann, Board Secretary, taking minutes, and Phyllis Gagliardi, Part-time Investigator II.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Eric A. Kopp. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Anthony Parlatore, to adopt the agenda. Upon a vote being taken, motion was approved (5-0-0).

A motion was made by Eric A. Kopp, seconded by Anthony Parlatore, to amend the executive session agenda to include an administrative adjournment of the Adjudication by Mail Hearing for Index No. FDS 91/2018. Upon a vote being taken, motion was approved (5-0-0).

Adoption of Minutes: A motion was made by Anthony Parlatore, seconded by David Bekofsky to adopt the minutes of the September 19, 2018 meeting, as amended. Upon a vote being taken, motion was approved (4-0-1), Linda Spahr abstained.

Public Session: Eric A. Kopp opened Public Session. One member of the public, a journalism student from Hofstra University, was present and no written testimony was submitted. Eric A. Kopp closed Public Session.

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- September 28, 2018 Elected Official and Staff Appointed by Elected Officials Training conducted, 25 attendees, David Bekofsky presented as a panel member;
- Trainings scheduled for Law Department on October 18, 2018 and October 19, 2019;
- Solicitation of Quotes for Judicial Hearing Officer posted and distributed for 2018-2020 contract period;
- Suffolk County Police Department website includes a special note referring to a Suffolk County Board of Ethics ruling. The Executive Director reached out for clarification of what Board decision they are interpreting as there seems to be an inaccuracy.

General Counsel Contract: The Board's general counsel contract expires on December 31, 2018 with options to renew.

A motion was made by Linda Spahr, seconded by Dennis O'Doherty to extend the General Counsel Contract with Ingerman Smith, LLP for the 2019 contract period. Upon a vote being taken, motion was approved (5-0-0).

Trainer Contract: The Board's trainer contract expires on December 31, 2018 with no more options to renew. The Board's assigned Budget Analyst suggested bidding for general counsel and trainer services in one solicitation for budgeting purposes. The Board will consider bidding the services together for the 2020 contract period.

A motion was made by Linda Spahr, seconded by David Bekofsky to post a Solicitation of Quotes for Trainer for the 2019 contract period. Upon a vote being taken, motion was approved (5-0-0).

Executive Session: At 9:40 a.m. a motion was made by Eric A. Kopp, seconded by David Bekofsky to go into Executive Session for the purpose of discussing confidential matters pertaining to Counsel Updates, one Ethics Violation Complaint, and three Adjudication by Mail Hearings in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

During Executive Session the Board opened the Adjudication by Mail Hearing for Index No. 196/2018. A motion was made by Eric Kopp, seconded by Anthony Parlatore, for deliberations. Upon a vote being taken motion was approved (5-

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0-0). After deliberations, a motion was made by Linda Spahr, seconded by Anthony Parlatore, to find Index No. FDS 196/2018 in violation. Upon a vote being taken, motion was approved (5-0-0). A motion was made by Eric A. Kopp, seconded by Anthony Parlatore, to adjourn the remainder of the hearing until the next meeting.

Eric A. Kopp, Chair, adjourned all adjudications to the next Board meeting scheduled to be held October 17, 2018.

The Executive Director updated the Board on one personnel matter.

A motion was made by Eric A. Kopp, seconded by Linda Spahr to close Executive Session. Upon a vote being taken, motion was approved (5-0-0).

New Business: Executive Director reported that Board staff has been working with the Department of Information Technology for about a year developing a data entry program for financial disclosure statements which will replace the current yearly Excel workbooks. The program is nearing its final stages and will assist random audits, include the ability to generate various reports, and will automatically assign random FDS numbers.

The next meeting of the Board will be held on Wednesday, October 17, 2018 at 9:30 a.m.

There being no further business, a motion was made by Eric A. Kopp, seconded by David Bekofsky to adjourn the meeting. Upon a vote being taken, motion was approved (5-0-0) (10:15 a.m.).